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BOND APPLICATION

Corporate Questionnaire

FORM A

- For new Applicants, please complete this Corporate Questionnaire (Form A)
- If a Client Folder has already been established, please only complete the Specific Bond Application (Form B)

IMPORTANT – Please ensure that all relevant sections of the application are completed and supporting documentation attached prior to returning. In addition, when completing the application please respond with a TICK when answering YES/NO questions. Phone us if you require clarification or assistance.

Applicant Details

Company Name:

Business / Company Registration Number
(ACN / ABN / NZCO / NZBN)

Registered Address:

Nature of Business Conducted:

Contact Name:

Title / Position:

Email:

Telephone:

Mobile:

Years in Operation:

Business Type:
(Sole Trader, Partnership, Private, Public, Government)

Is your company part of a larger group?: Yes ☐ No ☐

(if yes please provide details)

Is your company acting as a Trustee?: Yes ☐ No ☐

(if yes please provide details)

Key Personnel

List details of Directors and key personnel below. *(Attach separate sheet if insufficient space)*

Name	Title	Date of Birth	Shareholding %	Length of Service

Management Reports

Management Accounts prepared	Monthly ☐	Quarterly ☐	Half Yearly ☐	Annually ☐
Cash flow statements prepared	Monthly ☐	Quarterly ☐	Half Yearly ☐	Annually ☐
Project status reports prepared	Monthly ☐	Quarterly ☐	Half Yearly ☐	Annually ☐
Are the above reports reviewed at Board level?	Yes ☐	No ☐	N/A ☐	

Insurances

Does the company carry the following insurance cover?

Type	Yes	No	Limit of Indemnity ($)
Professional Indemnity			
Directors and Officers Cover			
Errors and Omission / Design Liability Cover			
General Liability Insurance			
Others – please note below			

Other:

Industrial Relations

Has any industrial action been initiated against the Applicant in the last five years? If Yes, please provide details. *(Attach separate sheet if insufficient space)*

Litigation and Disputes

Has the Applicant, its parent controlled or associated companies, Directors and Officers filed for bankruptcy or had a receiver appointed in the last 5 years? Yes ☐ No ☐

Has the Applicant entered into any compromise or scheme of arrangement with its creditors? Yes ☐ No ☐

Has the Applicant, its parent controlled or associated companies, Directors and officers had any any judgment awarded against them? Yes ☐ No ☐

Has the company, its parent controlled or associated companies, Directors and officers or owners entered into litigation proceedings over a dispute? Yes ☐ No ☐

If "Yes" to either of the question above, please provide details below.

Corporate Debt and Liabilities

Principal Bankers:

Period with this bank (years/months):

Bank Facilities	Established Limit	Total Drawn	Expiry date (dd/mm/yyyy)
Bank Guarantee			
Overdraft			
Short Term Loans			
Long Term Finance			
Commercial Bills			
Letter of Credit			
Hire Purchase			
Operating Leases			
Finance Leases			
Other, please specify below			

Other:

Security Held:

Outstanding Surety Bonds and Guarantees

(a) **No**, we do not have Outstanding Surety Bonds and / or Guarantees

(b) **Yes**, the following are the details (if insufficient space, please attach a listing)

Issued By*	Approved Facility ($)	Current Balance Outstanding ($)

Have any claims or attempted claims been made against any Bonds / Guarantees issued to the company / group of companies, or do circumstances exist that could lead to a claim against Bonds / guarantees issued? Yes ☐ No ☐

Have there ever been claims on any other Bonds or Guarantees issued on behalf of any entities associated with the Directors or Principals of the Applicant? Yes ☐ No ☐

If "Yes" to either of the question above, please provide details below.

Any Contingent Liabilities (Indemnities, Guarantees etc. currently in force) not covered above?

Issued By	In favour of	Amount of Exposure($)

Declaration

I, the undersigned, hereby declare as follows:

1. I have the authority to complete and enter into this application on behalf of the Applicant;

2. That the information and details provided in this application are complete and correct;

3. That I acknowledge and accept the information provided in this application will be used by Bonded Global (and its associates), to assess whether the Applicant meets the criteria to provide it with a Bond(s) as requested;

4. That the Applicant acknowledges and agrees that the application fee payable to Bonded Global is non-refundable, whether the Application is successful or not.

Privacy

USE OF INFORMATION – [*Privacy Act 1988* (Cth), *Privacy Act 2020* (NZ)]

1. The Applicant (including its associates, directors, and shareholders) and Bonded Global agree that any information provided to Bonded Global by the Applicant or by any third party and any information which may arise through subsequent dealings between the Applicant and Bonded Global, may be used by Bonded Global and disclosed to third parties for the purpose of:
   a. Assessing the Applicant's creditworthiness; and
   b. Processing the Applicant's Bond Application

2. The Applicant authorises:
   a. Any third party to provide information to Bonded Global for any of the above purposes
   b. Bonded Global to collect and hold personal information from any source it considers appropriate to be used solely for any of the above purposes

3. The Applicant understands that it has a right of access and may request correction of any personal information held by Bonded Global about the Applicant

The undersigned hereby declares that the information and details provided herein are full and true answers and that it is understood the information provided will be used for the evaluation of this submission by Bonded Global. Further, the undersigned confirms that they are duly authorized to sign this questionnaire for and on behalf of the Applicant.

Signature:	
Name:	
Title / Position:	
Date:	